

Child Care and Development Fund (CCDF) Voucher Program Health and Safety (Minimum) Standards Information

- If you are currently providing care to CCDF clients, you must be able to demonstrate compliance with the following standards **prior to 10/1/2002**.
- If you are *not* currently providing care to CCDF clients and wish **to begin, you must meet all of the following standards prior to receiving payment for care**.
- Your Licensing Specialist (licensed homes and centers), Child Care Resource and Referral representative (license-exempt homes and centers) or Sanitation Specialist (registered ministries) will complete certification and upon completion you will receive a copy of the certification document to share with the voucher/intake agent. Any areas of non-compliance will be documented and given to you at the completion of the visit.

REQUIREMENTS:	REQUIREMENTS:
<p>IC 12-17.2-3.5-5 A residential building shall have working smoke detectors on each level, top of each stairway and adjacent to each sleeping area (as required by SFM).</p> <p style="text-align: center;">~or~</p> <p>A non-residential building shall have fire alarm and suppression systems as required by applicable rule of the Fire Prevention and Building Safety Commission</p>	<p>IC 12-17.2-3.5-5 The child care facility shall have an approved source of running water from a sink that is in an area where child care is provided. Water source: ____Public ____ Private ____Valid water test date Meets IDEM standards as required, if required.</p>
<p>IC 12-17.2-3.5-10(b)(3) Two and a half (2 ½) pound or greater ABC multiple purpose fire extinguisher on each floor and in the kitchen with valid expiration date</p>	<p>IC 12-17.2-3.5-9 Each provider shall have a working landline telephone in each facility accessible to any staff member. <i>Record of phone service available.</i></p>
<p>IC 12-17.2-3.5-10(a) Facility must have two exits on different sides of building. Exits do not go through a garage or storage area where hazardous materials are stored, are not blocked, are not windows. Exits are operable from the inside in a one step process (no key or special knowledge is required). <i>Applies to provider enrolled in CCDF program after June 30, 2002</i></p>	<p>IC 12-17.2-2.5-11 Each provider shall have the following items inaccessible to children:</p> <ul style="list-style-type: none"> • Firearms and ammunition • Poisons, medication, chemicals, and cleaning materials
<p>IC 12-17.2-3.5-12.1 Each child care provider shall have documentation of a Drug Test and result does not show a presence of illegal controlled substance(s).</p> <ul style="list-style-type: none"> • Collection is consistent with US Dept. of Transportation requirements • Drug test has been processed by a SAMSHA approved lab • Drug test has been reviewed by a Medical Review Officer using positive cut-offs established by the US Dept. of Transportation 	<p>IC 12-17.2-3.5-12 Each child care provider has statewide limited criminal history check.</p> <p style="text-align: center;">~or~</p> <p>Each child care provider has local criminal check with documentation that statewide check is applied for. (Valid for 45 days.)</p> <ul style="list-style-type: none"> • No child care provider has been convicted of a felony • No child care provider has been convicted of a misdemeanor related to the health and safety of a minor.
<p>IC 12-17.2-3.5-6 A provider shall have annual intradermal tuberculosis test and result. If medical exempt, must be an annual chest x-ray or a MD statement "free of TB symptoms."</p>	<p>IC 12-17.2-3.5-4.1 Each child care provider has provided evidence that they have not been named in the State Central Registry IC 17-6(7) .</p>
<p>IC 12-17.2-3.5-8 A child care provider shall have written plans for notifying parents of the following:</p> <ul style="list-style-type: none"> • Illness, serious injury, or death of provider • Care in an emergency • Emergency evacuation (fire, tornado); this shall be posted in a conspicuous location. 	<p>IC 12-17.2-3.5-11.1 (Applies after 12/31/2002) Each child has age appropriate immunizations including Varicella and Pneumococcal vaccines. Documentation includes Attendance records and date of birth for all children and Immunization dates for each immunization give (month, day and year) ~OR~ A medical exempt statement from a physician OR religious belief exemption from a parent</p>
<p>IC 12-17.2-3.5-8 Each child care provider shall have annual certification in Child and Infant CPR and annual certification in First Aid.</p>	<p>IC 12-17.2-3.5-10(b)(1) and (2) Provider shall have monthly documented fire drills including date/time/weather conditions/name of person conducting drill/full evacuation time. (12 month record)</p>